



**Florida Concrete Masonry Education Council  
Meeting**

**March 4, 2015**

**Location: Mid Florida Tech, 2900 W. Oak Ridge Road, Orlando, FL 32809,  
Building 1600 - Room 160:  
9:30 am – 1:30 pm**

**AGENDA**

- 1. Call to Order – Troy Maschmeyer, Chairman**
- 2. Review of Anti-Trust Guidelines (to be read)**
- 3. Review and Approve Jan 27<sup>th</sup> and Feb 13<sup>th</sup> Minutes – Mr. Maschmeyer**
- 4. Old Business:**
  - a. Review Documents (Reviewed by DEO) – Mr. Maschmeyer**
    - **Producer Agreement**
    - **Exhibit A – Definition of Concrete Unit**
    - **Exhibit B – Assessment, Remittance and Reporting Procedure**
    - **Suggested Procedure for Communicating Voluntary Assessment to Customers**
    - **Tapscott Accounting Agreement**
  - b. Budget and Finance Committee – Rick Edwards**
  - c. 501 (C) 3 Application Status – Ms. Tapscott**
- 5. New Business – Mr. Maschmeyer**
  - a. Review & Approve Conflict of Interest Policy – Mr. Maschmeyer**
  - b. Review of Initial Strategic Plan – Mr. McLaughlin**
    - 1. Vision, Mission, Goals and Objectives**
    - 2. Organizational Structure**
  - c. Apprenticeship Grant Opportunity (due May 30<sup>th</sup>) – Mr. McLaughlin**
  - d. Producer Agreement Signing – All Producers**
- 6. Public Comment**
- 7. Next Meeting Date**
- 8. Adjournment**