

**FLORIDA CONCRETE MASONRY EDUCATION COUNCIL  
FCMEC GRANT PROCESS & PROCEDURE SUBCOMMITTEE  
JANUARY 22, 2015  
MEETING MINUTES**

**1.0 Convening of Meeting**

*1.1 Call To Order*

Mr. Painter called the meeting to order at 1:10 p.m.

*1.2 Roll Call*

<b><i>Members Present</i></b>	<b><i>Staff Present</i></b>
Jim Painter, Painter Masonry	Pat McLaughlin
Justin Lord, Central Broward Construction	
Tyler Kercher, Florida SkillsUSA	
Antonio Obregon, Formrite Construction, LLC	
	Public: Angela Pate & Millard Pate, Focus Management Solutions (fms)

Mr. Painter advised Committee members that all meetings of the Council would be conducted in accordance with the Florida Concrete Masonry Education Council Anti-Trust Policy. Mr. Painter read the policy for the Committee.

**2.0 Grant Process**

Mr. Painter asked Mr. McLaughlin to discuss some of the research he had done on various types of grants. Mr. McLaughlin said the group he has found to be similar to the Florida Concrete Masonry Education Council is the Canadian Levy Program. It is a voluntary program run by Canadian Masonry producers. He said they have an informal process of grant distribution.

Mr. McLaughlin said the National Concrete Masonry Association has a grant program in place. He distributed a copy of their grant application and review procedures to the Committee members.

Mr. McLaughlin said the National Ready Mix Concrete Association also has a process in place which he researched. He said their procedures for approval are similar to the Canadian Levy Program. He said the FCMEC may need to have stricter guidelines. Mr. Painter said due to the specific criteria of the Masonry Education Act legislation and the agreement with the DEO, the Council may need to send out RFPs to entities that will be able to fulfill the requirements for training masons, coordinating education

programs, etc. Mr. Kercher agreed and said the Committee will need to explore these options. Mr. Obregon said the purpose of the Council is promotion, education and research for masonry. He asked if the grant money only for education. The Committee agreed it would be for all three areas. Mr. Painter said it would be important to know what percentage of the funds will go to each area. He suggested this be outlined in the strategic plan from the Council. The Committee discussed options and agreed additional direction would be needed from the Council.

Mr. Lord asked if there are any limits on the advertising that can be done by the Council to the entities who may be able to assist with training, etc. Mr. McLaughlin said they would need to go through a procurement process and allow competitive bids. Mr. Painter said this would need to be announced on the FCMEC website. He recommended specific criteria be outlined in advance for any potential applicants. The Committee discussed.

The Committee members discussed what the Committee's role should be with regard to the grant process. The Committee agreed to focus on evaluating proposals and RFPs received for grants.

**3.0 Public Comment**  
Comments from the public were received.

**4.0 Adjournment**  
The meeting was adjourned at 2:54 p.m.