

**FLORIDA CONCRETE & PRODUCTS ASSOCIATION
 FLORIDA CONCRETE MASONRY EDUCATION COUNCIL TELECONFERENCE CALL
 FRIDAY, FEBRUARY 13, 2015**

MEETING MINUTES

Convening of Meeting and Call To Order --

Chairman Maschmeyer called the conference call to order at 10:06 a.m.

Roll Call

<u><i>Council Members Present</i></u>	<u><i>Others Present</i></u>
Preston Sparkman, Quality Precast, Inc.	Mike Murtha, Florida Concrete & Products Assoc.
Justin Lord, Central Broward Construction	Gonzalo Galindo, Cemex
Antonio R. Obregon, Formrite Construction, LLC	Myra Mahoney, Cemex
Matt Sitter, Florida Concrete & Products Assoc.	
Adam Freeman, A-1 Block Corporation	
Bernardo Dias, Central Concrete Supermix, Inc.	<u><i>Staff Present</i></u>
James Lincoln Finch, Florida Department of Economic Opportunity, non-voting member	Pat McLaughlin
Jim Painter, Painter Masonry, Inc.	David Ramba, Ramba Consulting Group
Monica Manolas, Cemex	Brandie Tapscott
Randy Dunlap, Titan Florida LLC	Laura Marcinkowski
Troy Maschmeyer, Maschmeyer Concrete Company of Florida, Inc.	
Richard Edwards, Argos US	
Kelly Curtis, Prestige	

Review of Anti-Trust Guidelines -- Chairman Maschmeyer advised Council members that all meetings of the Council would be conducted in accordance with the Florida Concrete Masonry Education Council Anti-Trust Policy. He reviewed and read the policy to the attendees.

Old Business – None

New Business --

1. Review Producer Commitment Agreement – Preston Sparkman

Mr. Sparkman reported on the updated Producer Commitment Agreement which was expanded to include Exhibit A, Definition of a Concrete Masonry Unit, Exhibit B, Assessment Remittance and Invoice Procedures, and the confidentiality agreement; the document was distributed via email to the Council members. Ms. Manolas suggested the Council vote on Exhibit B separate from the Producer Commitment Agreement and Exhibit A.

Mr. Ramba recommended the Council strike word “uniform” from the Producer Commitment Agreement. The Council members concurred.

Ms. Manolas moved to approve (seconded by Mr. Sparkman) the Producer Commitment Agreement and Exhibit A in their entirety as amended.

The Council unanimously adopted the MOTION.

Mr. Sparkman reported on Exhibit B and its purpose. Mr. McLaughlin reported Exhibit B would allow for quarterly billing, prorated as needed. Mr. Ramba reported on recommended changes to the document prior to its adoption: (a) strike the word “uniform” throughout, (b) replace the word “uniform” on page 2 with the word “suggested”, (c) On Page 2, strike the line “A sticker or stamp must be used” and replace with the line “A sticker or stamp may be used”, (d) On Page 2, strike the word “surcharge” and replace with “voluntary assessment”, (e) Page 2, strike the words “one penny” from the language of the sticker and replace with “ a portion”. Discussion ensued regarding why the one cent amount should not be referenced in the document. Mr. Galindo suggested any questions regarding anti-trust be directed to the Ramba Consulting Group.

Ms. Manolas (seconded by Mr. Obregon) motioned to remove the section of Exhibit B titled “Uniform Procedure for Invoicing Customers” and strike the word “uniform” throughout the document.

The Council unanimously adoption the MOTION.

2. Review of Tapscott Accounting Agreement – Pat McLaughlin

Mr. McLaughlin reported the Tapscott Accounting agreement had been amended to include the confidentiality agreement and public records statute explanation.

Ms. Manolas moved to approve the revised contract with Tapscott Accounting which includes the confidentiality agreement and public records information added to the Producer Commitment Agreement, after striking the word “uniform” from the contract. Mr. Dias seconded the motion.

The Council unanimously adopted the MOTION.

4. Review Producer Signing Event

Mr. McLaughlin reported the signing event would be March 4, 2015 at Mid Florida Tech, Building 1600 Room 160. He reported a portion of the meeting would be dedicated to the strategic planning for the Council and afterwards the signing ceremony would commence in the Masonry Lab at 11:00 am. Ms. Manolas recommended Mr. McLaughlin distribute a list of all producers in the state to the Council; the members will then notify Mr. McLaughlin of whom they would like to invite to the signing event. Mr. McLaughlin suggested the invitation be extended to contractors.

Mr. Sparkman recommended all the documents that have been approved by the Council be sent to each producer member in the state after they have been contacted so they have an understanding of the purpose of the FCMEC. The Council agreed. Mr. McLaughlin suggested

the invitation be extended to contractors as well. Mr. Obregon said he would invite members of ABC.

5. 501 (C) 3 Application Status – Brandie Tapscott

Ms. Tapscott reported the Conflict of Interest policy would need to be approved by the Council prior to submission. Mr. McLaughlin said this item will be added to the next agenda.

Public Comment: Comments from the public were received.

Next Meeting Date: March 4, 2015 at 9:30am at Mid Florida Tech, Building 1600 Room 160.

Adjournment: Mr. Sparkman moved for adjournment; seconded by Mr. Obregon, upon which the teleconference call was adjourned at 10:43 am.