

Florida Concrete Masonry Education Council Finance and Budget Meeting

Wednesday, August 19, 2015

Meeting Minutes

Convening of Meeting and Call to Order – Chairman Edwards called the meeting to order at 9:00 a.m. and established there was a quorum.

Roll Call –

Finance & Budget Council Members Present	Others Present
Richard Edwards, Argos US., Chairman	Angela Pate, Focused Management Solutions, Inc.
Troy Maschmeyer, Maschmeyer Concrete Company of Florida, Inc.	Millard Pate, Focused Management Solutions, Inc.
Kelly Curtis, Prestige Concrete Products	Justin Lord, Central Broward Construction
	Robert Carlton, Carlton-Walker Masonry
Finance & Budget Council Members Absent	Staff Present
	Brandie Tapscott, Tapscott Accounting
	Jim Painter, Executive Director

Review of Anti-Trust Guidelines – Chair Edwards waived the review of the policy to the attendees; however, the guidelines were made available for everyone to read.

Review of June 26th Minutes – Troy Maschmeyer made a motion to approve minutes from the June 26th meeting. Robert Calton seconded the motion; however, at the time of the meeting, Robert Calton had not been officially appointed to the Finance & Budget Committee. Therefore, the approval of the June 26th minutes will be adopted at the next Finance Committee.

The Finance & Budget Council unanimously adopted the motion.

New Business –

- 1. Revenue Collections** – Brandie Tapscott of Tapscott Accounting reported on the first quarter of the FCMEC fee collection. She reported \$420,000 in assessments paid by 11 companies. After deduction of \$85,000 in startup funds, this resulted in \$335,000 cash which was higher than amount \$265,000 that was projected for collection. The bank balance was \$347,000. Brandie also presented year to date expenses.
- 2. Administrative Support** – Jim Painter explained that the council voted to hire an executive director and contract out administrative support. He explained that the estimated cost was \$100,000 annually which is noted in the budget; however, based on the work outlined in the strategic plan, the fee will have to be negotiated. FCMEC released an Invitation to Negotiate (ITN) for administrative support services.

Only one response was received from Focused Management Solutions. Jim introduced Millard and Angela Pate of Focused Management Solutions who were present at the meeting. After much discussion, the committee asked for a list of the companies that Jim sent the ITN to.

Old Business – None

Public Comment – None.

Next Meeting Date – September 15, 2015 at 10:00 a.m. located at Mid-Florida Tech.

Adjournment – Chairman Edwards adjourned the meeting at 10:03 a.m.